



San Bernardino County



Auditor–Controller/Treasurer/Tax Collector

Ensen Mason CPA, CFA

Auditor–Controller/Treasurer/Tax Collector

John Johnson

Assistant Auditor–Controller/Treasurer/Tax Collector

Diana Atkeson

Assistant Auditor–Controller/Treasurer/Tax Collector

Vanessa Doyle

Assistant Auditor–Controller/Treasurer/Tax Collector

Subject: New Way to Submit Your TOT Returns – TouristExpress Launches July 2025

Dear San Bernardino County Short-Term Rental Hosts,

Beginning July 1, 2025, San Bernardino County will implement TouristExpress, a secure, user-friendly online platform for submitting and paying Transient Occupancy Tax (TOT). This system will replace paper filings and streamline the TOT submission process.

Key Features of TouristExpress

- **Fast & Convenient** – Submit your TOT returns anytime, anywhere with just a few clicks.
- **Secure, Reliable, & Protected** – Your payments and information are protected with the latest security measures.
- **Error Reduction** – Built-in calculations and reminders help ensure accurate and on-time submissions.
- **Go Green** – Reduce paperwork and contribute to an eco-friendly process.

What You Need to Do

- ✓ **Create Your TouristExpress Account** – Starting on July 14, 2025, you'll have the option to set up your account.
- ✓ **Submit & Pay Online** – All TOT submissions and payments will be processed exclusively through TouristExpress.
- ✓ **Need Help?** – We've got you covered! A step-by-step guide will be available July 1, 2025, on our website at <https://www.mytaxcollector.com/trTOTInfo.aspx> and a dedicated support team will be available to assist you with your questions.

We are confident that **TouristExpress** will make managing your TOT returns easier and more efficient. If you have any questions or need assistance, please do not hesitate to contact us at (909) 387-8308.

Thank you for being a valued part of San Bernardino County's thriving short-term rental community.

We appreciate your cooperation as we move forward with this enhancement.

Sincerely,

Ensen Mason CPA, CFA
Auditor–Controller/Treasurer/Tax Collector
San Bernardino County